

**Summary of Changes to the State Administrative Manual (SAM)  
December 2012**

<b>SAM Section</b>	<b>Action Type</b>	<b>Changes</b>
SAM Section 4819.31	Change	TL 12-17 updates provisions relating to the Feasibility Study Report to accord with changes to the Department of General Services' (DGS) State Contracting Manual Volume 3, and to clarify the process to submit IT procurement information to DGS.
SAM Section 5345.2	Change	TL 12-15 removes the exclusion that allowed state entities to not encrypt server and mainframe storage tapes that contain personal, sensitive, or confidential information. With the change, state entities must either encrypt mainframe and server tapes with personal, sensitive, or confidential information, or use compensating security controls approved after a thorough risk analysis is conducted.
SAM Section 5350.4	Change	TL 12-16 announces the renaming of Statewide Information Management Manual 65D to reflect a requirement to notify the California Attorney General of a security breach pursuant to California Civil Code Section 1798.29 (a).